



1. Catalog description of the program (program goals and objective)

De Anza College's Accounting program meets the needs of a broad cross-section of employers and students. The program focuses on developing technical accounting skills for individuals looking to enter the public, private and government sectors of accounting and related financial fields. The program will also appeal to those looking to enhance their professional careers in the financial and related disciplines. Additionally, the program will be of benefit managers in organizations who need a substantive level of financial literacy to effectively manage their resources.

2. Certificate and degree programs offered (title and units)

Certificate of Achievement – **Accounting** – 26 units (quarter)
Certificate of Achievement – **Bookkeeping** – 25.5 units
Certificate of Achievement-Advanced – **Accounting: Practice Emphasis** – 45 units
Certificate of Achievement-Advanced – **Accounting: Taxation Emphasis** – 45 units
Certificate of Achievement-Advanced – **Tax Practitioner** – 45 units
A.A. Degree – **Accounting: Practice Emphasis** – 45 units plus General Education
A.A. Degree – **Accounting: Taxation Emphasis** – 45 units plus General Education

3. Program-level Student Learning Outcomes

4. Data on certificate and degree awards for previous year (2009-10)

<u>Certificates of Achievement</u>	Accounting – 26 awards Bookkeeping – 6
<u>Certificates of Achievement-Advanced</u> <i>formerly Certificates of Proficiency</i>	Tax Practitioner – 3 Practice Emphasis – 12 Taxation Emphasis – 4
<u>Associate in Arts degrees</u>	Practice Emphasis – 26 Taxation Emphasis - 12

5. Regional and State Labor Market Data

Employment opportunities for individuals with bookkeeping/accounting skills exist in all companies regardless of size, type of business, or industry sector. The California Employment Development Department's Labor Market Information data projects total annual openings for accountants and auditors for the period 2006-2016 to equal 324 positions in the San Jose-Sunnyvale-Santa Clara MSA, an increase of 15.3%. The same data suggest that there will be 272 annual openings for bookkeeping, accounting, and auditing clerks, an increase of 9.8%. Similarly, projections for all of California indicate that there will be 9,340 annual openings for individuals with accounting and bookkeeping skills for the period 2008-2018.

6. Areas for new course and/or program development

7. Recommendations of Advisory Committee (retain or delete program)